

CAMPERDOWN COLLEGE



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Principal: Cherie Kilpatrick

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May 20th 2016

Dear parents/guardians,

A strong partnership between school and home is known to be a very important factor contributing to students' learning and wellbeing. To support this partnership and provide further opportunities for parents to be involved in their children's education, Camperdown College will shortly be giving parents access to an on-line parent portal called Compass. You will be able to access Compass via computer, tablet or mobile phone (iphone or android) by downloading the Compass School Manager app from the Apple or Android app store or using the web address <https://camperdowncoll.vic.jdlf.com.au/>

Through the parent portal you can:

- View up-to-date class and school attendance information.
- Approve or enter upcoming or past absences for your son/daughter.
- Update your registered email and mobile number (used for SMS alerts) details.
- Access the school calendar and see information about camps and excursions.
- View your child's reports.

Later this year you will also be able to see the following information in the parent portal:

- Learning cycles your child is currently working on.
- A progress report every six weeks covering persistence, behaviour, preparation and organisation, and achievement.
- Parent/Student/Teacher conference bookings.

Attached to this letter you will find an Online Service Assessment which provides detailed information about Compass and the service provider, JDLF International Pty Ltd. Please read this information and contact myself or the campus Assistant Principal if you have any questions or concerns. Please let us know if you do not have access to the Internet and will find it difficult to access Compass.

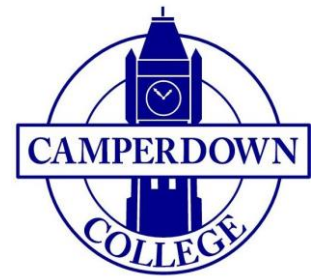
In order for us to provide you with parent/guardian log on details for Compass you will need to sign and return the accompanying consent form by **Friday 27th May**. You will then be provided with a username and temporary password and you can begin to use the parent portal. We hope you will find it a useful tool to support the school-home partnership. In this early implementation stage we will be particularly interested in your feedback about Compass and the information it contains. For example, if you notice any discrepancies relating to your child's attendance information, please contact the office manager to ensure that records can be updated.

Yours sincerely,

A handwritten signature in blue ink that reads 'Cherie Kilpatrick'. The signature is fluid and cursive.

Cherie Kilpatrick

PRINCIPAL



Compass parent portal: consent form

Please return to the office by Friday 27th May.

Please note: only parents/guardians recorded on the school's central administration system and who already receive school documentation (such as reports) will be provided with access to Compass. One parent user account and password is provided per household. Where parents live at different addresses, each parent is provided with a separate user account and password.

I am the parent/guardian of the following students enrolled at Camperdown College:

Students:

- | | |
|----|-------------|
| 1. | Year level: |
| 2. | Year level: |
| 3. | Year level: |
| 4. | Year level: |
| 5. | Year level: |

I have read the accompanying letter and Online Service Assessment provided by Camperdown College and **I give consent** for a user account to be created for my use as a parent/guardian.

I understand that Camperdown College will issue me with a username and temporary password and **I agree** that I will not share my username and password details with any other person, including my son/daughter attending Camperdown College. (Students will be provided with a separate user account and password as required.)

I agree to using Compass only for the purposes outlined in the letter and Online Service Assessment.

Compass parent portal: consent form

Adult A:

Parent/guardian name:

Parent/guardian signature:

Date:

Adult B:

Parent/guardian name:

Parent/guardian signature:

Date: